

Message Text

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E.O. 11652: N/A

AGS: OEXC

SUBJECT: VOLUNTARY VISITORS - KAY AND BURSTALL

REF.: EMB A-047, JAN 23

1. DEPARTMENT AND DHEW/USOE PLEASED ASSIST.

2. SUGGEST FOLLOWING ITINERARY:

MARCH 1 AND 2: WASHINGTON, D.C.

MARCH 3: TRAVEL TO SACRAMENTO

MARCH 6: TO DENVER

MARCH 10: TO URBANA/CHAMPAIGN

MARCH 12: (LATE AFTERNOON): TO CHICAGO TO SPEND WEEKEND
IN CHICAGO

MARCH 14: TO LANSING, MICHIGAN

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MARCH 16: TO NEW YORK - REMAIN IN NYC UNTIL DEPARTURE

MARCH 21.

3. THIS WILL ALLOW SUFFICIENT TIME FOR 1 OR 2 DAY
VISIT TO ETS/PRINCETON AS A SIDE TRIP FROM NYC.

4. SUGGEST THEY TRAVEL WITH OPEN TICKETS SO USOE CAN
MAKE FLIGHT RESERVATIONS.

5. RESERVATIONS (2 SINGLES) FE0. 29, MARCH 1 AND 2
MADE METROPOLITAN HOTEL, 1143 NEW HAMPSHIRE AVENUE NW,
WASHINGTON, TELEPHONE 202/467-5830.

6. WASHINGTON PROGRAM OFFICER IS MRS. KAREN WENK, ROOM
3709, GSA REGIONAL OFFICE BLDG., SEVENTH AND D STS.,
SOUTHWEST, TELEPHONE 202/245-9482.

7. ADVISE BURSTALL AND KAY MEET WENK HER OFFICE 9:30 AM,
MONDAY, MARCH 1 TO BEGIN WASHINGTON PROGRAM.

8. USOE 'ILL TRY ARRANGE APPOINTMENT WITH AMERICAN
FEDERATION TEACHERS (TEACHERS UNION) BUT NEEDS INFO RE
SPECIFIC INTERESTS HERE.

9. CABLE ASAP IF THEY APPROVE ABOVE ITINERARY SO
USOE CAN FINALIZE ARRANGEMENTS. ALSO INDICATE ASAP
IF THEY WISH USOE MAKE TRAVEL ARRANGEMENTS. INGERSOLL

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